



Moulida Reza Sorovey

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ABOUT ME

To obtain a position that offers opportunities & challenges for professional growth by using skills and knowledge gained from previous works over 1 years and contribute in growth of the company

WORK EXPERIENCE

Waitress - The Traditional Romanian Restaurant

[1 Feb 2023 – 2 May 2024]

City: Bucharest | **Country:** Romania

- Greet and escort customers to their tables
- Present menu and provide detailed information when asked
- Inform customers about the day's specials
- Arrange table settings and maintain a tidy dining area
- Up-sell additional products when appropriate
- Take accurate food and drinks orders, using a POS ordering software, order slips or by memorization

EDUCATION AND TRAINING

Bachelor of Science

BEPZA Public School and College [2020]

City: Dhaka | **Country:** Bangladesh

LANGUAGE SKILLS

Mother tongue(s): Bangla

Other language(s): English | Hindi

ORGANISATIONAL SKILLS

ADDITIONAL INFORMATION Can adapt to organizational requirements and ethics Write here the description... Focused towards the job responsibilities Able to understand and comprehend body language and psychology of the customer quickly Guide and control the sub-ordinates in performing duties efficiently. Quick learner

DIGITAL SKILLS

Team-work oriented / MS Office / Microsoft Word / Zoom / Friendly

COMMUNICATION AND INTERPERSONAL SKILLS

Communication & Interpersonal

- Active Listening
- Clear and Concise Communication
- Empathy and Understanding
- Professionalism
- Team Collaboration
- Conflict Resolution
- Building Rapport
- Time Management